



GUIDANCE FOR MEMBERS

Please ensure that you follow these regulations as a courtesy to other members.

Membership:

- The use of facilities and eligibility for team selection is restricted to members who have paid their subscriptions by **1st April** each year. Players may only participate in matches if subscriptions are paid by the due date as the club must register eligible players with the Southport and District League in early April.
- Members may register to become a British Tennis Member, at no cost, by accessing the LTA website, www.lta.org.uk, or by contacting the club secretary, Brenda Golds on 01695 575045. BTM Membership also allows for entry into the Wimbledon Ballot. All members are asked to participate in the ballot as the number of tickets allocated to the club is dependent upon the number of registrations. Once registered there is no obligation to accept tickets as they are entered into the club ballot.

Visitors:

Members may introduce visitors to use the club facilities at a fee of £5.00 per visit, (£3.00 Juniors), for a maximum of three visits, after which they are expected to join the club. The member is responsible for collecting the fee, passing it to an officer of the club and recording the visit in the Visitor's Book.

Dress Code:

- Members and visitors are required to wear appropriate tennis clothing and footwear. Football kit, jeans and beachwear are not acceptable. To prevent damage to courts, ridged, serrated, studded or pimpled soled trainers should not be worn.
- Please make sure that all footwear is clean before walking onto the courts. When leaving the courts and before entering the club house please ensure that all sand is cleaned from the soles of shoes. Sand should not be walked into the clubhouse as it marks the floor. Brushes and mats are provided at the exit to the courts and at the clubhouse door.

Courts:

The club has invested heavily in state of the art, all weather courts which can be used throughout the year. Unless otherwise timetabled the courts are open for free play from 9:00am - 10:00pm.

In order to preserve the life of the courts and to maintain the best playing surface you are asked to adhere to the following guidelines;

- Please make sure that footwear is clean to prevent debris being walked onto the courts.
- Food, drink and sweets must not be taken onto the courts as any spills soak into the carpet and cannot be removed. Water in plastic bottles may be taken onto the courts but glassware and cups must not be used.
- When play has finished all debris, including the sharp metal lids from ball tubes, should be placed in the bins provided.
- It is the responsibility of all members to keep the courts clean and tidy in order to prolong the life of the carpet.
- Courts must be brushed after play leaving them accessible to others and to prolong the life of the carpet. Please brush the court lengthways from net to fence ensuring that all playing areas, areas between courts and the run off to the fence is brushed, this not only restores the surface to a suitable playing condition but also deters the growth of moss and weeds. The courts must be brushed in all conditions unless there is standing water on the court.
- The club enters into a maintenance contract with Envirolawn which entails five visits per year in order to keep the courts in optimum playing condition.

Play:

- Members are requested to adhere to court etiquette and not to walk across or behind courts when play is in progress. If balls accidentally roll onto court please return them when convenient.
- During 'Social Play' no membership type takes precedence over any other. If members are waiting to play during designated social times, then the game which has been in play the longest should be restricted to one tie break set before players give way to those waiting.
- Juniors under 10 must be supervised on court at all times. Juniors under the age of 16 should not enter the clubhouse after 9:00pm unless authorised to do so.
- The club pursues a policy of playing to strength in League matches irrespective of age. Junior and student members may participate in senior play by invitation of the committee.
- Information about teams, League matches, tournaments and social play is displayed on the notice boards in the clubhouse.
- Anyone requiring further information about playing for teams please contact Janet Crompton on 07748 740665 or email jc.quiz@btinternet.com

Court Availability:

- A strict court timetable is in operation, which all members are requested to respect. Notices regarding court requirements are not permitted to be displayed anywhere in the clubhouse. Members wishing to book court time should book via the ClubSpark system, which can be accessed via the club's website or by visiting <https://clubspark.lta.org.uk/> and signing in using your LTA login. If you have any issues accessing the system, please contact Rob Owens via email - chairman@ormskirktennisclub.co.uk. When the courts are not timetabled players are free to make use of the facilities.

Clubhouse:

- The bar area is restricted to persons authorised by the committee to dispense drinks or snacks. Junior and student members under the age of 18 are not permitted to enter the bar.
- **It is the duty of all users to keep the clubhouse clean and tidy at all times. Please do not leave food and drink on the tables or counter tops, wipe up all spills immediately and brush the floor before leaving.**
- When making use of any kitchen equipment, including crockery, cutlery and glassware, please ensure items are washed thoroughly and returned to their correct location.
- A clubhouse key is available to senior and student members and can be obtained from the Club Chairman, Rob Owens, 07916 139342 or the Secretary, Brenda Golds, 01695 575045 on payment of a non refundable charge of £5.00. These must be returned if membership ceases.
- Members are asked to set the alarm, lock the door and padlock the gate if they are the last to leave. Please ensure that all lights and heaters are switched off before leaving.

Welfare:

- The club adheres to a strict Safeguarding Policy, which is available to all members on the noticeboard, and only those listed by the club are authorised to carry out activities with children, young people and vulnerable adults. The club has a nominated Welfare Officer, Rob Owens, 07916 139342. All matters relating to Welfare or Safeguarding should be referred to this officer at the earliest opportunity.
- The club has a nominated, qualified First Aid Officer, (Rob Owens). All first aid incidents should be recorded in the Accident Book, located with the First Aid Kit in the single cupboard on the kitchen wall. Only qualified first aiders may use the red kit but all members may use the green kit. In an emergency always dial 999.

Coaching:

Ormskirk Tennis Club is proud to offer the services of a strong team of LTA accredited coaches led by the Head Coach, John Chatterley. An annual programme of coaching opportunities is arranged to cater for all senior and junior levels, ranging from beginner, through improver to advanced players. Information is displayed on the noticeboards and on the club website. Further details can be obtained from the Head Coach, John Chatterley, on 07980 941288. All coaches are LTA qualified and DBS registered.

Please take every opportunity to enjoy all that the club has to offer. The Management Committee works hard on behalf of members to ensure that the club can offer a wide and varied programme of events for players of every age and ability and is keen to embrace further ideas for development.

Any comments or suggestions, areas for improvement or complaints should be addressed to the Management Committee in writing through the Club Secretary, Brenda Golds, Ormskirk Tennis Club, Ormskirk, L39 3LU.

Who's Who:

Chair
Deputy Chair
Secretary
Treasurer
Club Captain
Club Coach
Membership Secretary

Rob Owens
Dave Sherwood
Brenda Golds
Jonathan Jakes
Janet Crompton
John Chatterley
Rob Piper

Telephone:

07916 139342
07917 531606
01695 575045
07805 284302
07748 740665
07980 941288
07540 655606